



HARLANDALE INDEPENDENT SCHOOL DISTRICT

"A family working together"

JOB ANNOUNCEMENT

GROUND'S UPKEEP WORKER

M. O. S. T. FACILITY

POSTING DATE:

May 26, 2016

OPEN UNTIL FILLED

Number of Months Employed: 12
Working Hours: Flexible
Paygrade: 2
Hourly Rate Range: \$11.50 - \$16.97

POSITION SUMMARY: This position is responsible for maintaining the grounds and the appearance of the campus and administrative offices.

REPORTS TO: Grounds Upkeep Crew Leader

MINIMUM SKILLS/QUALIFICATIONS:

- *1. High School Diploma or GED from a state accredited high school or educational program.
2. Valid Texas Class C Driver's License
3. Acceptable driving record
4. Minimum of one (1) year experience in grounds upkeep work including experience with tractors, front-end loaders, backhoes and riding mowers (preferred)
5. Working knowledge of the English language, both written and spoken
6. Meet the position's physical requirements

*High School Diploma or GED requirement is waived for HISD employees currently holding a position at the same paygrade as the position applying for within the same job classification.

APPLICATION PROCEDURES:

- **IN DISTRICT:** Employees must submit a complete resume and letter of interest
- **OUT OF DISTRICT:** 1) Must complete an online application to include work history
2) Must submit a resume

INTERESTED PERSONS MUST SUBMIT THE APPROPRIATE DOCUMENTS TO:

Mr. Elias Hernandez, Human Resources Auxiliary Coordinator
Harlandale Independent School District
102 Genevieve
San Antonio, Texas 78214-2997
(210) 989-4410
Fax: (210) 989-4478 *Please note our new Fax Number*

Applicants chosen for an interview will be contacted about the date and time.

WORKING DAYS, WORKING HOURS, DUTY ASSIGNMENT AND JOB LOCATIONS ARE SUBJECT TO CHANGE.

The Harlandale Independent School District does not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, age, disability, military status, genetic information or on any other basis prohibited by law.

*An Equal Opportunity Employer
The following person has been designated as the Title IX Coordinator:
Diana Tudyk, Executive Director for Human Resources
102 Genevieve
San Antonio, Texas 78214
(210) 989-4410*